

## ATTACHMENT 8

Due to the State of Emergency existing in California as a result of the threat of COVID-19, the cases set or noticed for the Civil Law and Motion calendar are modified as follows:

**In any case that was continued, the moving party for any Petition, Request for Order, Order to Show Cause or other Motion must give notice of the continuance and notice of the telephone appearance information below.**

Due to the health concerns, parties are ordered to use the court's free WebEx conference call to appear via web so parties are able to remain at home during the court appearance.

For **Department 5** appearance:

To appear by web, use the following protocol:

1. At 1:15 p.m., log on to <https://globalpage-prod.webex.com/join>
2. Enter meeting ID #965106803 and follow the installation instructions for downloading the WebEx app.
3. When prompted, enter your full name and email address, click ok.
4. Follow prompts to connect to the meeting, click Join
5. Once the call is connected, **remain muted, eliminate all background noise** and wait to speak until the court clerk performs roll call.

**\*\*If you are experiencing technical difficulties appearing by web, please use the telephone appearance below:**

To appear by telephone, use the following protocol:

1. At 1:25 p.m., dial the toll-free number **1-844-992-4726**
2. When prompted, enter the following code followed by the pound key: **965106803**
3. Once the call is connected, **place your phone on mute and eliminate all background noise** and wait to speak until the court clerk performs roll call.

### **PARTIES MUST APPEAR VIA WEBEX OR TELEPHONICALLY TO AVOID IN PERSON COURT APPEARANCES**

Consult the Tehama County Website at <https://www.tehama.courts.ca.gov> for updated information regarding appearances